

Sierra Foothill Charter School Master Agreement for Short Term Independent Study

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|---------------------------------------|--------|-----------------|-----------|
| Student: | Grade: | Beginning Date: | End date: |
| Address: | | | Phone: |
| Reason for Independent Study Request: | | | |

School Responsibilities:

- The major objective for the duration of this agreement is to enable the student **to keep current with studies for the period covered by this agreement.**
- This agreement is to enable the student to successfully reach the objectives and complete the assignments identified in the *Independent Study Assignment Sheet(s)* that will be a part of this agreement. With the support of the parent, guardian, or caregiver, the student will submit assignments on or before the due date specified.
- According to school policy for Independent Study in grades K-8, a short term Independent Study cannot be longer than a period of 20 school days, unless an exception is made in accordance with school policy.
- SFCS will provide the instructional materials and other necessary items and resources as specified for each assignment.
- The child will complete, during the term of this agreement, the course work listed below. The *Independent Study Assignment Sheet(s)* include the course descriptions, objectives, study and evaluation methods, and resources covered by this agreement.
- Independent Study is a voluntary optional alternative in which no pupil may be required to participate; a classroom option will always be available to the child.
- The child's work will be evaluated by the method specified in the *Independent Study Assignment Sheet(s)*.

Student Responsibilities:

I understand that:

- Independent Study is a form of education that I have voluntarily chosen.
- I am entitled to textbooks and supplies.
- I have the same rights as other students in my grade at my current school.
- If I do not complete assignments given, my incomplete work will result in an evaluation to determine how much credit I will receive for the work completed.

I agree to

- Complete my assigned work by its due date, as explained by my teacher and described in my written assignments.
- Take care of the materials, books, etc. borrowed from the school to complete assignments.
- **Turn in assignments to my teacher(s) upon the first day I return to school.**

Parent/Guardian/Caregiver Responsibilities:

I understand that Independent Study is an optional educational alternative for my child that I have voluntarily selected.

I agree to the conditions listed under "Student." I also understand that:

- Learning objectives are consistent with and evaluated in the same manner that they would be if my child were attending during the period of Independent Study.
- I am responsible for supervising my child while he or she is completing the assigned work and for ensuring the submission of all completed assignments necessary for evaluation by dates due.
- **I am liable for the cost of replacement or repair for lost or willfully damaged books and other school property checked out to my child.**

AGREEMENT:

We have read this agreement, including the Independent Study Assignment Sheet(s) and hereby agree to all the conditions set forth within

Student: _____ Date: -

Parent/
Guardian/Caregiver: _____ Date: -

Principal: _____ Date: -

**Sierra Foothill Charter School
Short Term Independent Study Assignment Sheet**

PLEASE GIVE THIS FORM TO YOUR TEACHER, ALONG WITH YOUR WORK, ON THE DAY YOU RETURN TO SCHOOL.

| | | |
|----------------|-----------------------|-----------------|
| Student: _____ | Beginning Date: _____ | End Date: _____ |
|----------------|-----------------------|-----------------|

Part 1: To be completed by the teacher prior to the beginning date of the Independent Study

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| Course Objectives: |
| Description of educational activities (method of study) |
| Materials and/or resources needed for completion: |
| Evaluation Method: Work will be reviewed by teacher for quality and completion to determine credit. |
| <i>We agree to the terms of this course contract and understand that it is made as part of the Master Agreement for Short Term Independent Study. The student further understands that all course <u>work is due to the teacher on the first day s/he returns to school.</u></i> |
| Student: _____ Date: _____ |
| Teacher: _____ Date: _____ |

Part 2: To be completed by the teacher upon return of the student and submission of the Assignment Sheet

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|---|---------------------------------|--------------------------------|
| Teacher Comments/Grade: _____ | Number of days submitted: _____ | Number of days accepted: _____ |
| <input type="checkbox"/> Work completed as assigned | | |
| <input type="checkbox"/> Work completed satisfactorily | | |
| <input type="checkbox"/> Credit given | | |
| <input type="checkbox"/> Other – explain in space provided: | | |
| <i>My signature below indicates that I, the assigned supervising teacher, have personally evaluated the student's work, or that I have personally reviewed the evaluations made by other certificated teachers.</i> | | |
| Teacher Signature: _____ | Date Evaluated: _____ | |

Part 3: To be completed by the Office Manager or Attendance Clerk

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| <i>My signature below indicates that I have recorded the corresponding attendance into AERIES in accordance to the number of days accepted by the teacher.</i> | |
| Office Manager /Attendance Clerk: _____ | Date Recorded: _____ |