



**Public Notice**

Who: **Sierra Foothill Charter School**  
 What: **Board Meeting**  
 When: **Tuesday, November 28, 2017**  
**6:00 PM**  
**@ 4952 School House Road, CV 95306**

**Board Members Present:** Crystal Eastwood (Chair and President)  
 Angelina Brouillette (Vice- Chair)  
 Amber Edwards (Secretary)  
 Kori Smith (Treasurer)  
 Denisha Dawson  
 Corinne Dedini

**Board Members Absent:** Jeff Aranguena

**Staff/Consultants:** Mindy Bolar, Robin Cook, Michael Johnson (ExEd)

**Members of the public:** Robin Hopper

**I. Call to Order/Pledge of Allegiance:** *The meeting was called to order at 6:06 pm by Crystal Eastwood. All stood and recited the pledge.*

**II. Public Comment:** *Robin Hopper, the superintendent from MCUSD, reported that they are moving forward with roofing project on time with no requirement of Division of State Architects (DSA) on the project and are going out to bid as soon as possible. Depending on the bids that come in, if they are under 175k there won't be a need for a formal bid. Robin will here this Friday with Charlotte and Randy to do walk a through. Hopefully Prop 51 news will be coming soon. Looks like all criteria is met with collateral through the charter school and the district. The State Allocation Board has not received a lot of applications from other schools. Robin is also here if there any questions with the MOU.*

**III. Business/Finance:**

**a. Approve October 2017 Financials** – *This month is very similar to last month with a net income 56k, projected half of what was originally budgeted due to not meeting enrollment goals. If the students turn 5 before December 2nd, you can claim the ADA for the entire year, but we still did not meet enrollment projection. Mike has not added the 3 students because they were not eligible, but he will include them in the P1 to adjust the inclusion.*

*Angie Brouillette motioned to approve the October 2017 financials, Denisha Dawson seconded the motion. All approved.*

**Ayes – 6      Noes – 0      Absent -1      Abstained – 0**

<i>Crystal Eastwood</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Angelina Brouillette</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Denisha Dawson</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Amber Edwards</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Kori Smith</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>

Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**b First Interim Financials** – Same information as above to be submitted.

Denisha Dawson motioned to approve the First Interim Financials, Kori Smith seconded the motion. All approved.

Ayes – 6      Noes – 0      Absent -1      Abstained – 0

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**IV. Policies/Procedures:**

**a. Period of Open Enrollment-** Suggested: Right after the Winter break send out the intent to re-enroll forms to current families on 1/8/18, with requested return by 1/26/18. January 16th - April 11 open enrollment to all and the lottery would be held on Friday, April 13th at 4pm. Angie brought up that Friday would be an issue as the parents/guardians only have so long to respond back. Mindy says to word it that parents can contact the office, but letters will be mailed immediately to notify. Robin agreed with Mindy that 2 days turnaround time would be sufficient to notify families. Since bylaws changed around HS students, they will be given priority over new students after attending 2 semesters. Steph will get these Intent to Enroll forms to parents.

Corrine Dedini motioned to approve the period of open enrollment, Amber Edwards seconded the motion. All approved.

Ayes – 6      Noes – 0      Absent -1      Abstained – 0

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**V. Consent Agenda:**

**Minutes, Regular Board Meeting, October 24, 2017-** Item 3C; we’ve had audit committees, just not that finance committee members comprise. With modification Kori, Denisha

Kori Smith motioned to approve the Consent Agenda with the modification, Denisha Dawson seconded the motion. All approved.

Ayes – 6      Noes – 0      Absent -1      Abstained – 0

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**b. Emergency Preparedness Plan-** *Corinne questioned, after lockdown there's a Roman numeral I is missing something because there is a number two on page 5. Missing a title? Possibly procedure on school grounds because one before is off school grounds. Mindy wanted to give credit to Chris Ramirez for working with Lydia Lower and Jeff Aranguena to have a universal plan for all schools. Mindy will go back to Chris with the question. Corinne asked if the title of responsible role during the emergency was in employee contracts. Mindy stated that they are not, but there was a staff meeting that all staff agreed upon this. Angie asked if there could be an addendum to employee handbook rather than to all contracts. Everyone agreed that was a good idea. Corrine also questioned the evacuation map, stating that all students evacuate through the front of the school and there is no safe route to evacuate through the back. Mindy explained the evacuation routes to Corinne. Angie questioned if the map needs to be updated, but we do not update this to have it posted for all to know. All commented that it is a very thorough plan. With the title modification and double checking with Chris on that Angie Brouillette motions to approve the emergency preparedness plan, Corinne Dedini seconded the motion. All approved.*

*Ayes – 6 Noes – 0 Absent -1 Abstained – 0*

<i>Crystal Eastwood</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Angelina Brouillette</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Denisha Dawson</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**c. Safe Schools Plan-** *Corinne suggested that there is a typo of “snake longs”, it should be “snake tongs”. Corinne also questioned the list of analysis at the end of the document. These are all things that have been addressed with MCUSD and are needs that have been documented. Kori Smith motioned to approve the Safe Schools Plan, Denisha Dawson seconded the motion. All approved.*

*Ayes – 6 Noes – 0 Absent -1 Abstained – 0*

<i>Crystal Eastwood</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Angelina Brouillette</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Denisha Dawson</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**d. Transportation Plan –** *The only change made was that the language was softened for drop/off pick-up stops. Amber Edwards motioned to approve the transportation plan, Corinne Dedini seconded the motion. All approved.*

*Ayes – 6 Noes – 0 Absent -1 Abstained – 0*

<i>Crystal Eastwood</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Angelina Brouillette</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Denisha Dawson</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**e. Board Self Evaluation-** *Angie mentioned that some of the pie charts were cut off, Mindy has them here for all to review. Angie wants to make sure that the electronic copy that is being sent is not cut off. Mindy*

will write in and all information will be there. Corinne mentioned that there should be a box to check in Google forms to have a page break after each question. Denisha Dawson motioned to approve the board self-evaluation, Amber Edwards seconded the motion. All approved.

**Ayes – 6    Noes – 0    Absent -1    Abstained – 0**

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**f. 2016-2017 SFCS Annual Performance Evaluation-** Angie Brouillette motioned to approve the 2016-17 SFCS annual performance evaluation, Kori Smith seconded the motion. All approved.

**Ayes – 6    Noes – 0    Absent -1    Abstained – 0**

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**g. Auditor Contract - Vavrinek, Trine, Day & Co., LLP -** Amber Edwards motioned to approve the auditor contract, Denisha Dawson seconded the motion. All approved.

**Ayes – 6    Noes – 0    Absent -1    Abstained – 0**

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

## VI. Governance:

**a. Renew Term for Kori Smith as Board Member –** Denisha Dawson motioned to approve another two year term for member Kori Smith, Angie seconded the motion. All approved.

**Ayes – 6    Noes – 0    Absent -1    Abstained – 0**

Crystal Eastwood	Aye - 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Denisha Dawson	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

**b. MCUSD Proposed MOU-** Mindy reported that the MOU was received at the end of September and that she and Robin Hopper have had a few of conversations about it. It was stated that with other charters coming into the area there will be alignment for standard documents, therefore this is why the new MOU was sent. Mindy has had multiple concerns with the MOU and the fact that it changes our charter and

current MOU agreement. There are current checks in place to be sure we comply with MCUSD and they should be sufficient since there were no concerns about operation brought up during our renewal. This is why there is now a big concern with the changes in the new MOU. There are some things asked of beyond legal requirements such as revoking the charter if we do not comply. We have contacted legal, although we don't want to injure costs, but there were questions around the facility use agreement and that is bringing up things that were already resolved. The view from legal, because of existing MOU, we are not obligated to go into negotiation on a new MOU. If there are things that are no longer legally compliant they can be changed, but we would like to hear of the concerns if there are any. All members concur that it is not in our benefit to agree to the new MOU in addition to it seems that there is a lot of big changes that cannot be agreed upon. The desire to have alignment between all existing and new charters is shared, but as we are in our 6th year, there have been no complaints and the audit sent to MCUSD has not been formally commented on, thus it was figured that everything was fine. Kori commented that bringing up items that have already been covered and documented is a waste of time, rather we should spend the time focused on the students instead of documents and information that has already been provided.

Denisha Dawson motioned to not approve the MCUSD proposed MOU, Corinne Dedini seconded the motion. All were in favor of not approving the motion.

Ayes – 0                  Noes – 6                  Absent -1                  Abstained – 0

Crystal Eastwood	Aye -	Noes – 1	Absent-	Abstained-
Angelina Brouillette	Aye -	Noes – 1	Absent-	Abstained-
Denisha Dawson	Aye -	Noes – 1	Absent-	Abstained-
Amber Edwards	Aye -	Noes – 1	Absent-	Abstained-
Kori Smith	Aye -	Noes – 1	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye -	Noes - 1	Absent-	Abstained-

## VII. Reports:

### A. Committee Reports:

- i. **Health and Wellness Committee** – Nothing to report, has not met this year
- ii. **Facilities** – As Robin shared, they are meeting on Friday with MCUSD staff and will be moving forward on the roof. Jon has put up a tarp over the damaged area and it held last rain. Crystal asked if the HVAC was included in that as well and it will all be analyzed.
- iii. **Fundraising** – Total of \$11,459 jog-a-thon donations. The PayPal fees still need to be subtracted from the total. Next event is December 9th at the Bug. We can set up PayPal again to prepay tickets. In the Spring Dr. Suess party. Not sure if the Westfalls are doing their Christmas Party this year? Maybe contact Jill about that?
- iv. **Governance** – Met earlier today. Members approved the emergency preparedness plan and safe schools plan.
- v. **Technology** – Meeting as needed, has not needed to meet.
- vi. **Learning Garden** – Started building the new planter boxes with the new wood donated.
- vii. **Academic Excellence** – Nothing to report
- viii. **Principal Support**- Nothing to report

- B. **Principal Report:** The California School Dashboard Local Indicators is an item that we a required to have, it is a new accountability tool, they piloted it last year and it looks at multiple test measures. We are responsible to enter our information showing that we have meet the standard. December 1st is the deadline to enter local indicator measures, Mindy has already entered them and hoped that all was met, but have not finalized until brought to the board today. Basics - teacher assignment - in governance Committee notes.

*The Sports MOU has been brought to Mindy's attention, in that our students are not permitted on the bus. In conversations about the new MOU, Mindy asked Robin about the Sports MOU and why students cannot ride the bus and Robin made comment that next year MCUSD will not allow our students to participate in sports at all. Mindy has tried to get an answer as to why our students cannot ride the bus and cannot get an answer.*

**VIII. Announcement of going into closed session and closed session agenda items**

*The board chair announced that the board was going into closed session.*

**IX. Closed Session:**

**a. Public Employee Contracts – Substitute Instructional Aide**

**X. Resume Open Session**

*The board chair announce that the board was resuming open session. The board reviewed and discussed item Public Employee Contracts – Substitute Instructional Aide and was unanimously approved by the board. 6 board members voted aye and one was absent.*

**XI. Next meeting date:**

*The next regular meeting is scheduled for Tuesday, January 23, 2018 at 6 PM*

**XII. Adjourn**

*Angie Brouillette made a motion to adjourn the meeting, Corinne Dedini seconded the motion. The meeting was adjourned at 8:20 pm*