



# Sierra Foothill

Charter School

4952 School House Road  
Catheys Valley, CA 95306

## Public Notice

Who: **Sierra Foothill Charter School**

What: **Board Meeting**

When: **Tuesday, August 07, 2018**

**4:00 PM**

**@ 4952 School House Road, CV 95306**

**Board Members Present:** (Chair and President)

Chris Ramirez (Vice- Chair)

Amber Edwards (Secretary)

Corinne Dedini (Treasurer)

Kori Smith

**Board Members Absent:** Jeff Aranguena, Angelina Brouillette

**Staff/Consultants:** Mindy Bolar, Robin Cook, Michael Johnson (ExEd)

**Members of the public:** None

**I. Call to Order/Pledge of Allegiance:** *The meeting was called to order at 4:07 pm by Chris Ramirez. All stood and recited the pledge.*

**II. Public Comment:** *There was no public comment*

**III. Business/Finance:**

**a. Financial Report through June** – *Michael Johnson reported that we finished up the year in better shape than expected. The Special Education encroachment ADA rate was \$200 lower than the original amount given. Ended with a net income of \$176K compared to the \$134K in the approved budget. Attendance rate per day was better even though we were under enrolled by 4 students, ending enrollment was 131 students. \$369K cash in the bank, which is a 33% reserve and better than the budgeted \$180K. Kori Smith motioned to approve the Fincial Report through June, Corinne Dedini seconded the motion. All approved.*

*Ayes – 4      Noes – 0      Absent -2      Abstained – 0*

<i>Angelina Brouillette</i>	<b>Aye -</b>	<b>Noes -</b>	<b>Absent- 1</b>	<b>Abstained-</b>
<i>Amber Edwards</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Kori Smith</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Jeff Aranguena</i>	<b>Aye -</b>	<b>Noes -</b>	<b>Absent- 1</b>	<b>Abstained-</b>
<i>Corinne Dedini</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Chris Ramirez</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>

**b. Approve FY 17/18 Unaudited Actuals Report-** *Same information that was just given but in state format that can compare the excess of revenues over expenditures. Update for 18/19 school year with pluggin in numbers it looks much better than anticipated. Amber Edwards motioned to approve the FY 17/18 Unaudited Actuals Report, Chris Ramirez seconded the motion. All approved.*

*Ayes – 4      Noes – 0      Absent -2      Abstained – 0*

<i>Angelina Brouillette</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Chris Ramirez</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**c. Executive Compensation/Comparability Study-** *Michael Johnson reported that he looked at a few different charter schools with similar make up to us. The purpose it make sure that we are not paying someone an overly high salary. Legal said that the comparability report must be done before the new contract for Mindy is approved. Kori Smith approved the Exceutive Compensation/Comparability Study, Corinne Dedini seconded the motion. All approved.*

*Ayes – 4      Noes – 0      Absent -2      Abstained – 0*

<i>Angelina Brouillette</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Chris Ramirez</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**IV. Public Employee Contract – Superintendent/Principal –** *There were no questions from the board. Amber Edwards motioned to approve the Public Employee Contract – Superintendent/Principal, Corinne Dedini seconded the motion. All approved.*

*Ayes – 4      Noes – 0      Absent -2      Abstained – 0*

<i>Angelina Brouillette</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Kori Smith</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Chris Ramirez</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

**V. Consent Agenda:**

- 1. Minutes, June 26, 2018**
- 2. Student/Parent/Guardian Handbook**
- 3. Employee Handbook**

*Kori Smith motioned to approve the Consent Agenda items, Amber Edwards seconded the motion. All approved.*

*Ayes – 4      Noes – 0      Absent -2      Abstained – 0*

<i>Angelina Brouillette</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-
Chris Ramirez	Aye - 1	Noes -	Absent-	Abstained-

**VI. Governance:**

**a. Approve New SFCS Board Chair** – *Chris Ramirez was nominated as the new SFCS Board Chair. Amber Edwards motioned to approve Chris Ramirez as the new SFCS Board Chair, Kori Smith seconded the motion. All approved, one abstained.*

<b>Ayes – 3</b>	<b>Noes – 0</b>	<b>Absent -2</b>	<b>Abstained – 1</b>		
Angelina Brouillette	Aye -	Noes -	Absent- 1	Abstained-	
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-	
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-	
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-	
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-	
Chris Ramirez	Aye -	Noes -	Absent-	Abstained- 1	

**b. Approve removal of Crystal Eastwood as a signer at Yosemite Bank** – *With Crystal Eastwood no longer serving as board chair she will be removed as a signer at Yosemite Bank. Kori Smith motioned to approve the removal of Crystal Eastwood as a signer at Yosemite Bank, Amber Edwards seconded the motion. All approved.*

<b>Ayes – 4</b>	<b>Noes – 0</b>	<b>Absent -2</b>	<b>Abstained – 0</b>		
Angelina Brouillette	Aye -	Noes -	Absent- 1	Abstained-	
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-	
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-	
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-	
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-	
Chris Ramirez	Aye - 1	Noes -	Absent-	Abstained-	

**c. Approve New Board Chair as a signer at Yosemite Bank** – *Chris Ramirez will now be a signer at Yosemite Bank. Corinne Dedini motioned to approve Chris Ramirez as the New Board Chair signer at Yosemite Bank, Kori Smith seconded the motion. All approved, one abstained.*

<b>Ayes – 3</b>	<b>Noes – 0</b>	<b>Absent -2</b>	<b>Abstained – 1</b>		
Angelina Brouillette	Aye -	Noes -	Absent- 1	Abstained-	
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-	
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-	
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-	
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-	
Chris Ramirez	Aye -	Noes -	Absent-	Abstained- 1	

**d. Brown Act** – *The Brown Act training was completed by all board members and attending staff.*

**e. Board Committee Assignments** – *With the new board roles; Chris Ramirez will serve on the Finance, Principal Support, and Academic Excellence committees, Kori Smith will serve on Fundraising, Amber Edwards will serve on Governance, Corinne Dedini will serve on Finance, as well as the Health and Wellness Committee. Angie Brouillette will serve on Academic Excellence, Principal Support and the Tech Committee. Chris Ramirez motioned to approve the Board Committee Assignments, Amber Edwards seconded the motion. All approved.*

<b>Ayes – 4</b>	<b>Noes – 0</b>	<b>Absent -2</b>	<b>Abstained – 0</b>		
Angelina Brouillette	Aye -	Noes -	Absent- 1	Abstained-	
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-	

<i>Kori Smith</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Jeff Aranguena</i>	<b>Aye -</b>	<b>Noes -</b>	<b>Absent- 1</b>	<b>Abstained-</b>
<i>Corinne Dedini</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>
<i>Chris Ramirez</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>

**VII. Policies/Procedures:**

**a. Integrated Pest Management Plan** – *This plan is required annually, there were no questions. Corinne Dedini motioned to approve the Integrated Pest Management Plan, Kori Smith seconded the motion. All approved.*

<b>Ayes – 4</b>	<b>Noes – 0</b>	<b>Absent -2</b>	<b>Abstained – 0</b>		
<i>Angelina Brouillette</i>	<b>Aye -</b>	<b>Noes -</b>	<b>Absent- 1</b>	<b>Abstained-</b>	
<i>Amber Edwards</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>	
<i>Kori Smith</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>	
<i>Jeff Aranguena</i>	<b>Aye -</b>	<b>Noes -</b>	<b>Absent- 1</b>	<b>Abstained-</b>	
<i>Corinne Dedini</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>	
<i>Chris Ramirez</i>	<b>Aye - 1</b>	<b>Noes -</b>	<b>Absent-</b>	<b>Abstained-</b>	

**VIII. Reports:**

**A. Committee Reports**

- i. Health and Wellness Committee-** *There was nothing new to report. The next meeting is in the fall.*
- ii. Facilities-** *The roof work is almost complete, they just need down spouts attached to the gutters. We had theft and vandalism over the summer. Storage container had happy faces painted in it, then stacking of the picnic tables, and a stolen battery out of the bus. Discussion of trap cameras or a low grade security system was discussed. Bob Morris is training a substitute bus driver and is also signing up as a substitute bus driver. Bob noticed the battery was missing when they went to do their training and it was gone.*
- iii. Fundraising-** *Has not met, but will be setting up a meeting soon.*
- iv. Governance** – *Did not meet in July.*
- v. Technology-** *Angie is absent and there was nothing that Mindy was aware of.*
- vi. Learning Garden** – *Robin is picking up the new soil next week for the garden bed. New staff will be leading garden rotation and Lauren is putting plans together for them.*
- vii. Academic Excellence** – *Did not meet in July.*
- viii. Principal Support** – *Same as above.*

**B. Principal Report**

*Fully staffed! Very excited about the school new year, overlap will be good for the schedule. Crystal Eastwood started in her position as Business Manager. Peggy had surgery and will be out until school starts. One main task that Crystal and Peggy are working on is getting the library up to date with bar codes, adding chrome books to the system for accountability. All staff will be back August 20th and school starts the 21st.*

**IX. Announcement of going into closed session and closed session agenda items**

*The vice board chair announced that the board was going into closed sessions and excused all members of the public.*

**X. Closed Session:**

- a. Public Employee Contracts - Instructional Aides, Bus Driver, Long Term Independent Study Coordinator, Band/Music Instructor, Business Manager, Teacher on Special Assignment, Teacher ¾**
- b. Letter of Resignation - Board Member**

**XI. Resume Open Session**

*The vice board chair announce that the board was resuming open session. The board reviewed and discussed the Public Employee Contracts - Instructional Aides, Bus Driver, Long Term Independent Study Coordinator, Band/Music Instructor, Business Manager, Teacher on Special Assignment, Teacher ¾. They were unanimously approved by the board. 4 board members voted aye and 2 were absent. One Instructional Aide contract a board member abstained as they were related to the employee, the 3 other board members approved the contract.*

*The board reviewed and discussed the Letter of Resignation - Board Member. It was unanimously approved by the board. 4 board members voted aye and 2 were absent.*

**XII. Next meeting date:**

*a. The next regular meeting is scheduled for Tuesday, September 25, 2018 at 4 PM*

**XII. Adjourn**

*Amber Edwards made a motion to adjourn the meeting, Chris Ramirez seconded the motion. The meeting was adjourned at 5:13 pm.*