



**MINUTES OF BOARD MEETING
Tuesday, October 23, 2018, 4:00 PM**

Board Members Present: *Chris Ramirez (Chair and President)
Angelina Brouillette (Vice- Chair)
Corinne Dedini (Treasurer)
Kori Smith*

Absent: *Amber Edwards (Secretary), Jeff Aranguena*

Staff/Consultants: *Mindy Bolar, Robin Cook, Crystal Eastwood, Michael Johnston (ExED)*

Members of the Public*:
**sign-in not required*

I. Call to Order/Pledge of Allegiance

The meeting was called to order at 4:03 pm by the Chair. All stood and recited the Pledge of Allegiance.

II. Public Comment:

There was no public comment.

III. Business/Finance

a. [Review/Action] Approve September 2018 Financials

Mike reported that ADA is currently at 136, which is right on budget. The projected FY 18/19 LCFF rate is \$8,632/ADA, which is a \$592 increase over FY 17/18. Projected net income is \$53K, compared to \$12K in the board approved budget. There were no major variances to report.

Angelina Brouillette motioned to approve the September 2018 Financials, Chris Ramirez seconded the motion. All approved.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

<i>Chris Ramirez</i>	Aye – 1	Noes -	Absent-	Abstained-
<i>Angelina Brouillette</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Amber Edwards</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Kori Smith</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Jeff Aranguena</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Corinne Dedini</i>	Aye - 1	Noes -	Absent-	Abstained-

b. [Review/Action] 2017-18 Independent Auditor’s Report

Mike presented the 2017-18 Independent Auditor's Report. There were no findings. Chris Ramirez motioned, Corinne Dedini seconded. All were in favor.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Chris Ramirez	Aye – 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye -	Noes -	Absent- 1	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

c. [Discuss/Action] Elect Audit Committee

Kori Smith and Angelina Brouillette volunteered to be on the Audit Committee. The 2017-18 Independent Auditor's Report was reviewed by both Angelina Brouillette and Kori Smith. There were no findings. Corinne Dedini motioned to approve Angelina Brouillette and Kori Smith as the SFCS Audit Committee for the 2017-18 Audit, Chris Ramirez seconded. All were in favor.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Chris Ramirez	Aye – 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye -	Noes -	Absent- 1	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

IV. Policies/Procedures

a.[Review/Action] Student/Staff Interaction Policy

Mindy Bolar presented the Student/Staff Interaction Policy. The policy was reviewed by the board. Corinne Dedini requested that under the heading of "Unacceptable Behaviors", the line item which states "Being alone in a room with a student with the door closed and/or windows blocked from view" be placed as the first line item. Angelina Brouillette motioned to approve with the recommended edit, Kori Smith seconded. All were in favor.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Chris Ramirez	Aye – 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye -	Noes -	Absent- 1	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

b.[Review/Action] Shifting Boundaries curriculum/Grant through Mountain Crisis Services

Mindy Bolar presented a curriculum which was brought to SFCS by Audrey Davis of Mountain Crisis Services. The curriculum was modified with staff input. The curriculum will be presented in the 5th through 8th grade classes and will include 4 lessons. Mindy Bolar intends to alert families about the curriculum and provide it in the office for parents/guardians to review. The curriculum is scheduled to begin on December 11th. There will be an opt out option provided to parents/guardians. The modified curriculum was reviewed by the board. Angelina Brouillette motioned to approve, Corinne Dedini seconded. All were in favor.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Chris Ramirez	Aye – 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye -	Noes -	Absent- 1	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

V. Consent Agenda: All items on the consent agenda will be approved on one motion unless a Board member or a member of the public requests an item be removed from the consent agenda and considered and discussed separately.

a. Minutes, Regular Board Meeting, September 25, 2018

b. Document Tracking Services Contract

The board reviewed items on the Consent Agenda. There was one minor edit recommended on the minutes by Angelina Brouillette. There is a line that is repeated in the minutes. Corinne Dedini motioned to approve the Consent Agenda with the minor edit, Kori Smith seconded. All were in favor.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Chris Ramirez	Aye – 1	Noes -	Absent-	Abstained-
Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye -	Noes -	Absent- 1	Abstained-
Kori Smith	Aye - 1	Noes -	Absent-	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-

VI. Reports

A. Committee Reports

- i. Health and Wellness Committee – There was nothing to report*
- ii. Facilities – Mindy reported that Jeff Aranguena, William Brandel, Chris Ramirez and Angelina Brouillette met to discuss facilities concerns at SFCS. Mindy presented a list of facilities concerns which had been generated by SFCS and MCUSD. The list was divided into categories ranging from higher priority to more moderate priority. William requested SFCS identify the highest priority items. Those noted were the field/play structure, roofs which had not yet been repaired, HVACs, drainage. William will be generating a cost list for the needs identified and will meet with SFCS at a future date.*
- iii. Fundraising – Kori Smith reported that an agenda was sent out to the Fundraising Committee members yesterday. The committee is working off of a list of donors who assisted SFCS last year. The Jog-A-Thon is scheduled to take place this Friday. SFCS has a goal of raising \$7K at this year’s event.*
- iv. Governance – Will be meeting on November 6th*
- v. Technology – Angelina Brouillette reported that the Technology Committee met with Mindy and staff on October 1st. Angelina introduced a new Technology Committee member, Andrew Yinger who has volunteered to assist SFCS regarding technology needs. The staff indicated there are still infrastructure issues needing to be addressed, primarily concerning a more efficient means of projecting their lessons. The Technology Committee recommends expanding the technology budget in order to accommodate these needs. There was some discussion regarding technology curriculum, but more research will be needed to determine what curriculum will best suit the needs of SFCS.*
- vi. Learning Garden – Mindy Bolar reported that the brother of one of the SFCS aides, Chrissy Knight helped to repair the irrigation system. Her mother also donated succulents to the SFCS garden.*

vii. Academic Excellence – There was nothing to report

viii. Principal Support – There was nothing to report

B. Principal Report

Mindy Bolar reported on staff training regarding social-emotional learning, which began at the start of the school year and will continue to be an ongoing topic at staff meetings. Jesse Bullis has begun the Club Live meetings with the 6th through 8th graders and that is going well. The Child Protective Unit for TK-4th grade is scheduled to begin in January 2019. Counseling services, which are provided to SFCS through Human Services (Chevon Kothari) has begun at SFCS and is going well. Mindy has applied for a grant for the Middle School SEL curriculum and is awaiting a response on if SFCS will receive it. It is a 1-year curriculum which will be spread over 2 years.

VII. Next meeting date

- a.** The next regular meeting is scheduled for Tuesday, November 27, 2018 at 4:00 PM

VIII. Adjourn

Corinne Dedini made a motion to adjourn the meeting at 5:12 pm, Kori Smith seconded the motion. All approved.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

<i>Chris Ramirez</i>	Aye – 1	Noes -	Absent-	Abstained-
<i>Angelina Brouillette</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Amber Edwards</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Kori Smith</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Jeff Aranguena</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Corinne Dedini</i>	Aye - 1	Noes -	Absent-	Abstained-