



Public Notice

Who: **Sierra Foothill Charter School**
 What: **Board Meeting**
 When: **Tuesday, November 27, 2018**
4:00 PM
@ 4952 School House Road, CV 95306

Board Members Present: Chris Ramirez (Chair and President)
 Angelina Brouillette (Vice- Chair)
 Amber Edwards (Secretary)
 Corinne Dedini (Treasurer)

Board Members Absent: Jeff Aranguena, Kori Smith

Staff/Consultants: Mindy Bolar, Robin Cook, Michael Johnson (ExEd), Crystal Eastwood

Members of the public: None

I. Call to Order/Pledge of Allegiance: *The meeting was called to order at 4:03 pm by Chris Ramirez. All stood and recited the pledge.*

II. Public Comment: *There was no public comment*

III. Business/Finance:

a. Approve October 2018 Financials – *Michael Johnson reported that there no significant changes from the previous month. \$1K more than expected, no new variances, ADA is above budget. 132 forecasted ADA, one student above budget. Angie Brouillette motioned to approve the October 2018 Financials, Amber Edwards seconded the motion. All approved.*

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

<i>Angelina Brouillette</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Amber Edwards</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Kori Smith</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Jeff Aranguena</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Corinne Dedini</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Chris Ramirez</i>	Aye - 1	Noes -	Absent-	Abstained-

b. b. First Interim Financials- *Same information given as the financials, but in the state reporting format. Nothing significant to report. Amber Edwards motioned to approve the increase on the credit card limit, Angie Brouillette seconded the motion. All approved.*

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye -	Noes -	Absent- 1	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-
Chris Ramirez	Aye - 1	Noes -	Absent-	Abstained-

IV. Policies/Procedures

a. Period of Open Enrollment- *Angie questioned if we wanted to consider shortening the time period of open enrollment since the enrollment is higher than in the past and the lottery necessary. Mindy is concerned that if we advertise the end of open enrollment families may not apply to grades other than Kindergarten. We want to be sure that the communication is still present that you can apply even though enrollment is closed. Looking at the dates last year, the dates this year would be 1/22-4/10, lottery on 4/12, following that letters would be dropped in the mail. Amber Edwards motioned to keep the period of open enrollment the same as last year, Chris Ramirez seconded the motion. All approved.*

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye -	Noes -	Absent- 1	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-
Chris Ramirez	Aye - 1	Noes -	Absent-	Abstained-

V. Consent Agenda:

a. Minutes, Regular Board Meeting, October 23, 2018

b. Emergency Preparedness Plan

c. Safe Schools Plan

d. Transportation Plan

e. 2017-2018 SFCS Board Annual Performance Evaluation – Pulled to discuss separately

Corrine questioned the language in the Emergency Preparedness Plan, Mindy explained that this was developed with Chris Ramirez, the Sheriff’s Dept. and is also aligned with MCUSD. Corinne just wanted make sure parents wouldn’t misunderstand the language, but it is kept and used just for staff. Corinne also questioned the incident command system - if all staff are aware of their roles and Mindy answer yes, they are informed and went through a training last year.

Angie asked to pull Board Annual Performance Evaluation to discuss separately. Angie brought up that the areas that we need improvement on, may be out of our control such as, deficiency in board members that are not attending regularly, if members are not being prepared before the meeting, and what do we do to address these areas. The board agreed to bring discussion these deficiencies to see what we would like to improve the areas of need and set up loose policies, possibly at the January meeting.

Corinne Dedini motioned to approve the consent agenda, Chris Ramirez seconded the motion. All approved.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

Angelina Brouillette	Aye - 1	Noes -	Absent-	Abstained-
Amber Edwards	Aye - 1	Noes -	Absent-	Abstained-
Kori Smith	Aye -	Noes -	Absent- 1	Abstained-
Jeff Aranguena	Aye -	Noes -	Absent- 1	Abstained-
Corinne Dedini	Aye - 1	Noes -	Absent-	Abstained-
Chris Ramirez	Aye - 1	Noes -	Absent-	Abstained-

VI. Governance

- a. **Board Meeting Schedule** - *Denisha Dawson has expressed that 4pm doesn't work for her, possibly changing the meeting time to later or another day. Table to another meeting once speaking with Denisha again.*
- b. **Approve Board of Director Officer Position - Amber Edwards** – *Angie Brouillette motioned to approve Amber Edwards as a continued board member, Chris Ramirez seconded the motion. Amber Edwards abstained. All others approved.*

Ayes – 4 Noes – 0 Absent -2 Abstained – 1

<i>Angelina Brouillette</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Amber Edwards</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained- 1</i>
<i>Kori Smith</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Jeff Aranguena</i>	<i>Aye -</i>	<i>Noes -</i>	<i>Absent- 1</i>	<i>Abstained-</i>
<i>Corinne Dedini</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>
<i>Chris Ramirez</i>	<i>Aye - 1</i>	<i>Noes -</i>	<i>Absent-</i>	<i>Abstained-</i>

VII. Reports:

A. Committee Reports

- i. **Health and Wellness Committee**- *There was nothing new to report. Will be setting a meeting soon.*
- ii. **Facilities**- *Mindy reported that the roof in Miranda's room is leaking. It's not a leak on the roof itself, but with the acorns and dry rot water is seeping through during/after rain storms. Jon had tarped and taped it to the roof as a temporary fix. Randy from MCUSD came and looked at it today. Mindy emailed Randy, Jeff, William to let them know we made a temporary fix. The new gutter on bathroom side, Jon was cleaning gutters and noticed standing water, they are not angled properly. William contacted the contractor to let him know about the issue. William, Angie and Mindy met as a follow up to address Prop 51. It was a very productive meeting as William was very open and came prepared with a list of costs for priority items to help create a list to bring down the matching funds. Judy came in to check to see how the meeting went and Bob Collins called as well to check to make sure everything was in place to process the request. Information for this is due by Friday Mindy did submit everything, but she is not sure if all information was given as she was waiting for some. The gentleman called to say he had received the lists, but had a question as to why he hadn't received the MOU that was sent to them in August. Because of that it cannot go to the December MCUSD board meeting. He is going to contact them again to request it. Mindy called William to let him know that the gentleman would be calling about the MOU.*
- iii. **Fundraising**- *The Savoury's toffee torte fundraiser earned \$615, the final on the numbers for the Jog-a-thon was \$8000. Upcoming is the Yosemite Bug Hostel fundraiser 12/5, candle jar sales fundraiser, and spirit wear sales.*
- iv. **Governance** – *Amber reported that they met on 11/6 and reviewed the Emergency Preparedness Plan, Safe Schools Plan, and Transportation Plan. There was also discussion that we would need a new committee member as Chris is now on other committees. Mindy will reach out to parents that have expressed interest.*
- v. **Technology**- *Have not met, but Angie tried to reach out to a friend at a charter school in Nevada to share information with, but needs to revisit.*
- vi. **Academic Excellence** – *Did not meet last month. Would like to meet in January.*
- vii. **Principal Support** – *Same as above.*

B. Principal Report

- i. **California School Dashboard Local Indicators**- *These are indicators that we access or ourselves and submit, which was done on Friday. We have 3 things to indicate. They were appropriately assigned*

teacher and the implementation of state academic standards, parent engagement and school climate. All information was gathered through, parent/student surveys, staff/board retreat, and the LCAP information. Mindy got to preview the dashboard, the pie chart isn't accurately demonstrating growth. There was a \$2,999 large kids first grant received.

VIII. Announcement of going into closed session and closed session agenda items

The board chair announced that the board was going into closed sessions and excused all members of the public.

IX. Closed Session:

a. Public Employee Contracts - Substitute Bus Driver

X. Resume Open Session

The board chair announce that the board was resuming open session. The board reviewed and discussed the Public Employee Contract – Substitute Bus Driver. It was unanimously approved by the board. 4 board members voted aye and 2 were absent.

XI. Next meeting date:

a. The next regular meeting is scheduled for Tuesday, January 22, 2019 at 4 PM

XII. Adjourn

Corinne Dedini made a motion to adjourn the meeting, Amber Edwards seconded the motion. The meeting was adjourned at 5:21 pm.

Ayes – 4 Noes – 0 Absent -2 Abstained – 0

<i>Angelina Brouillette</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Amber Edwards</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Kori Smith</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Jeff Aranguena</i>	Aye -	Noes -	Absent- 1	Abstained-
<i>Corinne Dedini</i>	Aye - 1	Noes -	Absent-	Abstained-
<i>Chris Ramirez</i>	Aye - 1	Noes -	Absent-	Abstained-